



# STONE LODGE

## SCHOOL

## Stone Lodge School admission arrangements for 2020/21

### Introductory statement

Stone Lodge School is a non-selective 11-18 free school. With a strong emphasis on self management and high expectations of outstanding achievement for all, Stone Lodge is a perfect choice for parents and students who are looking for an innovative approach to learning.

### Admission number(s)

The school has an admission number of 120 for entry in year 7.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

### Application process

Application to the school is through the Local authority (LA) co-ordinated admission scheme. All applicants must complete their own LA Secondary Common Application Form (SCAF) and return it to their home LA by the closing date.

Places will be allocated by the LA using the information provided on the SCAF and parents/carers will be notified in March 2020. Should the number of applicants exceed the number of places available our oversubscription criteria will be applied when places are allocated.

### Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.



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2. Priority will next be given to children based on their exceptional medical or social needs or those of their parents. Each application must include evidence, from a medical specialist or social worker of the child's/parent's need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the school with the application, a child's or parent's medical or social needs cannot be considered.
3. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area.
4. Places will be offered next to a child with siblings in the school at the time the applicant starts. For a definition of sibling, please see notes.
5. Places will be offered next to students living within three miles of the school and south of the River Thames on a distance basis with those living closest to the school receiving priority. Distance is measured from the front door of the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from the front door to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. These straight line measurements are used to determine how close each applicant's address is to the school. A catchment area map can be viewed on page 5 of this policy.
6. All remaining places will be offered to students on a distance basis with those living closest to the school receiving priority. Distance is measured as described above.

### **Tie-break**

In the event of any of the above criteria being oversubscribed, priority will be given based on distance as described above with those closest being given higher priority. In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given a place.

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. All siblings from multiple births will be admitted, even if doing so takes the school above its PAN.



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### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested and the year group in which they wish their child to be allocated a place.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

### **Waiting lists**

The school will operate a waiting list. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

### **Appeals**

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact [appeals@stonelodgeschool.co.uk](mailto:appeals@stonelodgeschool.co.uk) by 27<sup>th</sup> March 2020 for information on how to appeal. Information on the timetable for the appeals process is on our website at [www.stonelodgeschool.co.uk](http://www.stonelodgeschool.co.uk)



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### Notes:

#### Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

#### Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

#### Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.



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